

**PHILIPPINE STATISTICS AUTHORITY - RSSO IV A Annual Procurement Plan for FY 2019**

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>Supplies, Materials, Tools and Equipment Expenses</b>												
A.1.a/A.III.a.1/A.III.c.1	Common Use Supplies and Equipment available at Procurement Service (PS)	PSOs, RSSO	NP-53.5 Agency-to-Agency		Quarterly			GoP	1,231,000.00	1,231,000.00		Office supplies and equipment/materials available at PS
A.1.a/A.III.a.1/A.III.c.1	Common Use Supplies and Equipment Not Available at Procurement Service (PS)	PSOs, RSSO	Shopping		Quarterly			GoP	564,000.00	564,000.00		Office supplies and equipment/materials not available at PS
A.1.a/A.III.a.1/A.III.c.1	Fuel, Lubricants, Supplies and Accessories of Service Vehicles	PSOs, RSSO	Shopping		Quarterly			GoP	900,000.00	900,000.00		Supplies for Service Vehicles and Motorcycles
A.1.a/A.III.a.1/A.III.c.1	Medical Supplies and Equipment	PSOs, RSSO	Shopping		Quarterly			GoP	36,780.00	36,780.00		Common supplies for medical emergencies in the office
A.1.a/A.III.a.1/A.III.c.1	Construction and Hardware Supplies	RSSO and Leyte PSO	Shopping		Quarterly			GoP	88,396.00	88,396.00		Materials for office improvements
A.1.a/A.III.a.1/A.III.c.1	Blank LBP Commercial Check	PSOs, RSSO	NP-53.5 Agency-to-Agency		Not Applicable			GoP	17,480.00	17,480.00		To be used by the Disbursing Officer
A.1.a/A.III.a.1/A.III.c.1	Passenger Air Travel	PSOs, RSSO			Not Applicable			GoP	1,000,000.00	1,000,000.00		Airfare
<b>Utilities</b>												
A.1.a/A.III.a.1/A.III.c.1	Electricity	PSOs, RSSO	Direct Contracting		Not Applicable			GoP	3,250,000.00	3,250,000.00		
A.1.a/A.III.a.1/A.III.c.1	Water	PSOs, RSSO	Direct Contracting		Not Applicable			GoP	270,000.00	270,000.00		
A.1.a/A.III.a.1/A.III.c.1	Purified Drinking Water	PSOs, RSSO	NP-53.9 - Small Value Procurement		Quarterly			GoP	65,000.00	65,000.00		Supply and delivery of purified drinking water
<b>Communication Services</b>												
A.1.a/A.III.a.1/A.III.c.1	Telephone Mobile	PSOs, RSSO	NP-53.9 - Small Value Procurement	Nov. 28, 2018	Dec. 10, 2018	Dec. 21, 2018	Jan. 3, 2019	GoP	370,000.00	370,000.00		
A.1.a/A.III.a.1/A.III.c.1	Telephone Landline	PSOs, RSSO	Direct Contracting		Not Applicable			GoP	430,000.00	430,000.00		
<b>Subscription Expenses</b>												
A.1.a/A.III.a.1/A.III.c.1	Internet Subscription	PSOs, RSSO	NP-53.9 - Small Value Procurement	Nov. 28, 2018	Dec. 10, 2018	Dec. 21, 2018	Jan. 3, 2019	GoP	150,000.00	150,000.00		
A.1.a/A.III.a.1/A.III.c.1	Radio Block Time Program	RSSO	NP-53.9 - Small Value Procurement	Nov. 28, 2018	Dec. 10, 2018	Dec. 21, 2018	Jan. 3, 2019	GoP	67,200.00	67,200.00		
A.1.a/A.III.a.1/A.III.c.1	Newspaper	RSSO	NP-53.9 - Small Value Procurement	Nov. 28, 2018	Dec. 10, 2018	Dec. 21, 2018	Jan. 3, 2019	GoP	10,000.00	10,000.00		
<b>Catering Services</b>												
A.1.a/A.III.a.1/A.III.c.1	Catering Services for various trainings/workshops/data disseminations	PSOs, RSSO	NP-53.9 - Small Value Procurement		Quarterly			GoP	1,200,000.00	1,200,000.00		For various trainings/workshops/data dissemination

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<b>Lease of Venue</b>												
A.1.a/A.III.a.1/A.III.c.1	Lease of Venue for various trainings/workshops/data disseminations	PSOs, RSSO	NP-53.10 Lease of Venue		Quarterly			GoP	1,196,000.00	1,196,000.00		
<b>Laundry Services</b>												
	Laundry Services	PSOs, RSSO	NP-53.9 - Small Value Procurement		Quarterly			GoP	50,000.00	50,000.00		For bedsheets, blankets, car seat covers and pillow cases
<b>Printing Services</b>												
A.1.a/A.III.a.1/A.III.c.1	Printing Services	PSOs, RSSO	NP-53.9 - Small Value Procurement		Quarterly			GoP	190,000.00	190,000.00		Printing of IEC materials (tarpaulins/fliers/publications) and PSA advocacy materials
<b>Repair and Maintenance</b>												
A.1.a/A.III.a.1/A.III.c.1	Repair and Maintenance of Service Vehicles	PSOs, RSSO	NP-53.9 - Small Value Procurement		Quarterly			GoP	500,000.00	500,000.00		Repair and maintenance of Service Vehicles and Motorcycles
A.1.a/A.III.a.1/A.III.c.1	Repair and Maintenance of Office Equipment and Machinery	PSOs, RSSO	NP-53.9 - Small Value Procurement		Quarterly			GoP	300,000.00	300,000.00		Repair and maintenance of various office equipment (airconditioning unit, IT equipment, xerox machine)
A.1.a/A.III.a.1/A.III.c.1	Labor Cost for Office Improvements	PSOs, RSSO	NP-53.9 - Small Value Procurement		Quarterly			GoP	150,000.00	150,000.00		Repair and Maintenance of office Equipment/Existing structures
A.1.a/A.III.a.1/A.III.c.1	Other Maintenance and Operating Expense	PSOs, RSSO	NP-53.9 - Small Value Procurement		Quarterly			GoP	475,000.00	475,000.00		Repair and Maintenance of office Equipment/Existing structures
<b>Postage, Freight and Delivery Services</b>												
A.1.a/A.III.a.1/A.III.c.1	Postage, Freight, Transportation and Delivery Services	PSOs, RSSO	NP-53.9 - Small Value Procurement		Quarterly			GoP	495,000.00	495,000.00		Delivery of urgent official communications/packages
<b>General Services</b>												
A.1.a/A.III.a.1/A.III.c.1	Security Services	PSOs, RSSO	NP-53.9 - Small Value Procurement	March 23, 2019	April 16, 2019	April 28, 2019	May 2, 2019	GoP	2,084,000.00	2,084,000.00		with existing contract May 4, 2019
A.1.a/A.III.a.1/A.III.c.1	Janitorial Services	PSOs, RSSO	Job Order		Not Applicable			GoP	819,000.00	819,000.00		
A.1.a/A.III.a.1/A.III.c.1	Travel Expense	PSOs, RSSO	NP-53.9 - Small Value Procurement		Quarterly				3,600,000.00	3,600,000.00		
A.1.a/A.III.a.1/A.III.c.1	Travel Expense (foreign)	PSOs, RSSO	NP-53.9 - Small Value Procurement		Quarterly				100,000.00	100,000.00		
A.1.a/A.III.a.1/A.III.c.1	Other General Services	PSOs, RSSO			Not Applicable				8,942,000.00	8,942,000.00		
<b>Office Space Rental Expenses</b>												
A.1.a/A.III.a.1/A.III.c.1	Lease of Office Space	RSSO	Negotiated Procurement	17-Sep-19	10-Oct-19	10/18/2019	10/30/2019	GoP	1,865,469.12	1,865,469.12		with existing contract 10/31/2019
A.1.a/A.III.a.1/A.III.c.1	Lease of Office Space	Batangas	Negotiated Procurement	21-Jan-19	18-Feb-19	3/12/2019	3/30/2019	GoP	990,000.00	990,000.00		with existing contract 3/31/2019
A.1.a/A.III.a.1/A.III.c.1	Lease of Office Space	Cavite	Negotiated Procurement	26-Mar-19	12-Apr-19	26-Apr-19	3-May-19	GoP	192,000.00	192,000.00		with existing contract 5/4/2019
A.1.a/A.III.a.1/A.III.c.1	Lease of Office Space	Laguna	Negotiated Procurement	21-Jan-19	18-Feb-19	3/12/2019	3/30/2019	GoP	1,403,400.00	1,403,400.00		with existing contract 3/31/2019


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A.1.a/A.III.a.1/ A.III.c.1	Lease of Office Space	Quezon	Negotiated Procurement	12-Apr-19	26-Apr-19	5/18/2019	5/30/2019	GoP	2,347,130.88	2,347,130.88		with existing contract 5/31/2019
A.1.a/A.III.a.1/ A.III.c.1	Lease of Office Space	Rizal	Competitive Bidding	21-Jan-19	18-Feb-19	3/12/2019	3/30/2019	GoP	2,502,000.00	2,502,000.00		with existing contract 3/31/2019
<b>Insurance, Registration and other Fees</b>												
A.1.a/A.III.a.1/ A.III.c.1	LTO Registration and Insurance of Equipment, Bond Premium	PSOs, RSSO	NP-53.5 Agency-to-Agency	Not Applicable				GoP	540,000.00	540,000.00		
<b>Contingency</b>												
A.1.a/A.III.a.1/ A.III.c.1	Contingency Procurement	RSSO and PSOs	NP-53.9 - Small Value Procurement	Quarterly				GoP	360,000.00	360,000.00		Provision for procurement that would address various contingencies that may arise
<b>GRAND TOTAL</b>									<b>38,750,856.00</b>	<b>38,750,856.00</b>		

Prepared by BAC SECRETARIAT

Approved  
 Disapproved

RECOMMENDING APPROVAL:

  
**LUCIA IRAIDA A. SONEJA**  
Chairman, BAC

  
**CHARITO C. ARMONIA**  
Regional Director  
Date: August 30, 2018