



**PHILIPPINE STATISTICS AUTHORITY REGION IV-A**  
**INDICATIVE ANNUAL PROCUREMENT PLAN (APP) for CY 2024**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>Region IV-A</b>													
<b>A.I.a. General Management and Supervision</b>													
<b>A. Supplies and Materials</b>													
													SCR Trust Fund
A.I.a	CSE - available at PS	Region IV-A	No	NP-53.5 Agency-to-Agency	January - December	N/A	January - December	January - December	GoP	480,000.00	480,000.00		SCR Trust Fund
A.I.a	CSE - not available at PS	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	470,000.00	470,000.00		
A.I.a	Drugs & Medicine Expenses	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	60,000.00	60,000.00		
A.I.a	Medical, Dental, & Laboratory Supplies Expenses	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	100,000.00	100,000.00		
A.I.a	Other Supplies & Materials Expense	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	436,000.00	436,000.00		
A.I.a	Fuel, Oil & Lubricants	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	800,000.00	800,000.00		
<b>B. Semi-Expendables</b>													
A.I.a	SE - Furniture and Fixtures	Region IV-A	No	NP-53.9 - Small Value Procurement	February, May, August, December	N/A	February, May, August, December	February, May, August, December	GoP	900,000.00	900,000.00		
<b>C. Utilities</b>													
									GoP				
A.I.a	Water Expense (Supply of Drinking Water)	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	144,000.00	144,000.00		
<b>D. Communications</b>													
A.I.a	Postage and Courier Services	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	110,000.00	110,000.00		
A.I.a	Mobile Phonelines	Region IV-A	No	Direct Contracting	January - December	N/A	January - December	January - December	GoP	162,000.00	162,000.00		
A.I.a	Landline Telephone Services	Region IV-A	No	Direct Contracting	January - December	N/A	January - December	January - December	GoP	-	-		
A.I.a	Internet Subscription	Region IV-A	No	Direct Contracting	January - December	N/A	January - December	January - December	GoP	1,090,000.00	1,090,000.00		
<b>E. Rental</b>													
A.I.a	Rent - Building & Structure (Office Space Rental)	Region IV-A	No	NP-53.10 Lease of Real Property and Venue	January - December	N/A	January - December	January - December	GoP	19,273,000.00	19,273,000.00		
A.I.a	Rent - Motor Vehicles	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	400,000.00	400,000.00		
A.I.a	Rent - Equipments	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	150,000.00	150,000.00		
<b>F. Professional/General Services</b>													
A.I.a	Security Services	Region IV-A	Yes	Early Procurement	January - December	N/A	January - December	January - December	GoP	2,637,000.00	2,637,000.00		



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					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
A.I.a	Janitorial Services	Region IV-A	Yes	Early Procurement	January - December	N/A	January - December	January - December	GoP	2,066,000.00	2,066,000.00			
A.I.a	Auditing Services (supplies)	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	100,000.00	100,000.00			
<b>G. Trainings</b>										-				
A.I.a	meals, supplies, and all training-related expenses for the conduct of trainings/seminars/workshops/lectures on personnel development, statistics, GAD, PSCP, QMS, PRAISE, etc.	Region IV-A	No	NP-53.10 Lease of Real Property and Venue	January - December	N/A	January - December	January - December	GoP	1,068,000.00	1,068,000.00			
A.I.a	Meals, Venue, Accommodation, Supplies and Materials for the conduct of Mid-Year Performance Review	Region IV-A	No	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	300,000.00	300,000.00			
A.I.a	Meals, Venue, Accommodation, Supplies and Materials for the conduct of Regional Planning Workshop & General Assembly	Region IV-A	No	NP-53.10 Lease of Real Property and Venue	November-December	N/A	November-December	November-December	GoP	300,000.00	300,000.00			
<b>H. Repairs and Maintenance</b>										-				
A.I.a	Maintenance of Office Equipment	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	100,000.00	100,000.00			
A.I.a	Maintenance of Motor Vehicles	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	1,350,000.00	1,350,000.00			
<b>I. Advertising</b>										-				
A.I.a	Paper and Radio Advertising	Region IV-A	No	Small Value Procurement	January - December	N/A	January - December	January - December	GoP	45,000.00	45,000.00			
<b>J. Subscription</b>										-				
A.I.a	Other Subscriptions - ICT software subscription	Region IV-A	No	Small Value Procurement	January - December	N/A	January - December	January - December	GoP	160,000.00	160,000.00			
<b>J. Printing</b>										-				
A.I.a	Printing of manuals and publications	Region IV-A	No	Small Value Procurement	February and June	N/A	February and June	February and June	GoP	4,000.00	4,000.00			
A.I.a	Women and Men Statistical Journal	Region IV-A	No	Small Value Procurement	November	N/A	November	November	GoP	3,000.00	3,000.00			
A.I.a	PSA CALABARZON Annual Report	Region IV-A	No	Small Value Procurement	April	N/A	April	April	GoP	3,000.00	3,000.00			
<b>K. Representation Expense</b>										-				
A.I.a	Representation Expense (meetings, activities other than trainings, of different committees, celebrations and different P&L activities)	Region IV-A	No	Small Value Procurement	January - December	N/A	January - December	January - December	GoP	400,000.00	400,000.00			



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Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.I.a	Meals for the conduct of Wellness Programs (Financial, Physical, Career and Community) other than trainings	Region IV-A	No	Small Value Procurement						-			
A.I.a	Meals for the conduct of Competency-Based Interview	Region IV-A	No	Small Value Procurement						-			
A.I.a	Meals for Oath Taking Ceremony	Region IV-A	No	Small Value Procurement						-			
A.I.a	Meals for Hosting the PACR Meeting	Region IV-A	No	Small Value Procurement						-			
A.I.a	Meals, Venue, Accommodation, Supplies and Materials for the conduct of Mid-Year Performance Review	Region IV-A	No	Small Value Procurement	July	N/A	July	July	GoP	150,000.00	150,000.00		
A.I.a	Meals, Venue, Accommodation, Supplies and Materials for the conduct of Regional Planning Workshop & General Assembly	Region IV-A	No	Small Value Procurement	December	N/A	December	December	GoP	150,000.00	150,000.00		
<b>L. Other Expenses</b>										-			
A.I.a	Travelling Expenses - local (procurement of plane tickets)	Region IV-A	No	Small Value Procurement	June	N/A	June	June	GoP	200,000.00	200,000.00		
A.I.a	Travelling Expenses - foreign (procurement of plane tickets)	Region IV-A	No	Small Value Procurement	July	N/A	July	July	GoP	50,000.00	50,000.00		
A.I.a	Transportation and Delivery Expense	Region IV-A	No	Small Value Procurement						-			
A.I.a	Extraordinary and Miscellaneous Expense	Region IV-A	No	Small Value Procurement						-			
A.I.a	Other MOOE	Region IV-A	No	Small Value Procurement	January - December	N/A	January - December	January - December	GoP	300,000.00	300,000.00		
<b>M. Capital Outlay</b>										-			
A.I.a	2 units 5 Tr ACU	Region IV-A	No	Small Value Procurement	February	N/A	February	February	GoP	400,000.00	400,000.00		
<b>A.III.a.1 Conduct of Censuses and Surveys on the Agriculture, Fisheries, Industry and Services Sectors</b>										-			
<b>A. Supplies and Materials</b>										-			
A.III.a.1	Other Supplies & Materials Expense	Region IV-A	No	Small Value Procurement	January - December	N/A	January - December	January - December		-			
A.III.a.1	Fuel, Oil & Lubricants	Region IV-A	No	Small Value Procurement	January - December	N/A	January - December	January - December	GoP	131,000.00	131,000.00		
<b>B. Trainings</b>										291,000.00	291,000.00		
A.III.a.1	AgStat training-related expenses	Region IV-A	No	Small Value Procurement	January - December	N/A	January - December	January - December	GoP	1,546,000.00	1,546,000.00		
A.III.a.1	Conduct of Censuses and Surveys on the Agriculture, Fisheries, Industry and Services Sector	Region IV-A	No							-			



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Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.III.a.1	Meals for the Regional Data Review (Palay/Corn Production Survey (PPS/CPS))	Region IV-A	No							-			
A.III.a.1	Accommodation for the Regional Data Review (Palay/Corn Production Survey (PPS/CPS))	Region IV-A	No							-			
A.III.a.1	Meals for the Regional Data Review (Crops Production Survey)	Region IV-A	No							-			
A.III.a.1	Accommodation for the Regional Data Review (Crops Production Survey)	Region IV-A	No							-			
A.III.a.1	Meals for the Regional Data Review (Livestock and Poultry Survey)	Region IV-A	No							-			
A.III.a.1	Accommodation for the Regional Data Review (Livestock and Poultry Survey)	Region IV-A	No							-			
A.III.a.1	Meals for the Regional Data Review (Fisheries Survey)	Region IV-A	No							-			
A.III.a.1	Accommodation for the Regional Data Review (Fisheries Survey)	Region IV-A	No							-			
A.III.a.1	Meals for the Regional Data Review (Farm Prices Survey (FPS))	Region IV-A	No							-			
A.III.a.1	Meals, Venue, Accommodation, Supplies and Materials for the conduct of Mid-Year Performance Review	Region IV-A	No	Shopping	July	N/A	July	July	GoP	250,000.00	250,000.00		
A.III.a.1	Meals, Venue, Accommodation, Supplies and Materials for the conduct of Regional Planning Workshop & General Assembly	Region IV-A	No	Shopping	December	N/A	December	December	GoP	250,000.00	250,000.00		
<b>C. Representation Expense</b>													
A.III.a.1	various meetings, activities other than training	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	192,000.00	192,000.00		
<b>D. Other Expenses</b>													
A.III.a.1	Transportation and Delivery Expense	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	66,000.00	66,000.00		
<b>E. Survey Expenses</b>													
A.III.a.1	various procurements related to survey operations	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	1,983,200.00	1,983,200.00		
<b>A.III.a.2 Conduct of Household-based Censuses and Surveys</b>													
<b>A. Supplies and Materials</b>													



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Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.III.a.2	Fuel, Oil & Lubricants	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	28,000.00	28,000.00		
<b>B. Survey Expenses</b>										117,200.00	117,200.00		
A.III.a.2	Prepaid Cards	Region IV-A	No	Direct Contracting						-			
A.III.a.2	tokens, other supplies	Region IV-A	No	Shopping						-			
A.III.a.2	Printing of manuals	Region IV-A	No	NP-53.9 - Small Value Procurement						-			
A.III.a.2	Transportation and Delivery Expense	Region IV-A	No	NP-53.9 - Small Value Procurement						-			
<b>C. Training expense</b>													
A.III.a.2	various trainings, workshops related to Household-based Census and Surveys	Region IV-A	No	Shopping	January - December	N/A	January - December	January - December	GoP	286,000.00	286,000.00		
<b>A.III.b.2 - Development and Improvement of Statistical Framework and Standards</b>										-			
<b>A. Supplies and Materials</b>										-			
A.III.b.2	Office Supplies	Region IV-A	No	Shopping	January - December	N/A	January - December	January - December	GoP	313,000.00	313,000.00		
A.III.b.2	Fuel, Oil & Lubricants	Region IV-A	No	Shopping	January - December	N/A	January - December	January - December	GoP	19,000.00	19,000.00		
A.III.b.2	Other Supplies & Materials	Region IV-A	No	Shopping	January - December	N/A	January - December	January - December	GoP	419,000.00	419,000.00		
<b>B. Communications</b>													
A.III.b.2	Mobile Phonelines	Region IV-A	No	Shopping	January - December	N/A	January - December	January - December	GoP	177,000.00	177,000.00		
A.III.b.2	Internet Subscription	Region IV-A	No	Shopping	January - December	N/A	January - December	January - December	GoP	24,000.00	24,000.00		
<b>C. Representation</b>													
A.III.b.2	various meetings, activities	Region IV-A	No	Shopping	January - December	N/A	January - December	January - December	GoP	1,312,000.00	1,312,000.00		
<b>D. Trainings</b>										-			
A.III.b.2	various trainings	Region IV-A	No	Shopping	January - December	N/A	January - December	January - December	GoP	1,597,000.00	1,597,000.00		
<b>E. Other Maintenance and Operating Exp</b>													
A.III.b.2		Region IV-A	No	NP-53.5 Agency-to-Agency	January - December	N/A	January - December	January - December	GoP	154,000.00	154,000.00		
<b>A.III.b.3 Coordination of Statistical Activities at the National and Local Levels</b>													
<b>A. Supplies and Materials</b>													
	Other Supplies and Materials exp	Region IV-A	No	Shopping	January - December	N/A	January - December	January - December	GoP	250,000.00	250,000.00		
<b>B. Trainings</b>													
	various trainings	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	2,843,000.00	2,843,000.00		
<b>C. Representation exp</b>													
	various meetings	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	1,415,000.00	1,415,000.00		



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					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>A.III.c.1 Processing and Archiving of Civil Registry Documents</b>													
<b>A. Supplies and Materials</b>													
A.III.c.1	CSE - available at PS	Region IV-A	No	NP-53.5 Agency-to-Agency	January - December	N/A	January - December	January - December	GoP	125,000.00	125,000.00		
A.III.c.1	CSE - not available at PS	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	375,000.00	375,000.00		
A.III.c.1	Other Supplies & Materials Expense	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	300,000.00	300,000.00		
A.III.c.1	Fuel, Oil & Lubricants	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	395,000.00	395,000.00		
<b>B. Communications</b>													
A.III.c.1	Postage and Courier Services	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	50,000.00	50,000.00		
A.III.c.1	Mobile Phonelines	Region IV-A	No	Direct Contracting	January - December	N/A	January - December	January - December	GoP	153,000.00	153,000.00		
<b>C. Trainings</b>													
A.III.c.1	meals, supplies, and all training-related expenses for the conduct of Civil Registration related trainings/seminars/workshops/lectures/capacity development	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	980,000.00	980,000.00		
A.III.c.1	Maintenance of Lease Assets Improvements (Building)	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	-	-		
<b>D. Advertising</b>													
A.III.c.1	Paper and Radio Advertising	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	10,000.00	10,000.00		
<b>E. Representation Expense</b>													
A.III.c.1	meals for Civil Registration meetings, activities other than trainings	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	186,000.00	186,000.00		
<b>F. Other Expenses</b>													
A.III.c.1	Other MOOE	Region IV-A	No	NP-53.9 - Small Value Procurement	January - December	N/A	January - December	January - December	GoP	50,000.00	50,000.00		
									<b>TOTAL</b>	<b>50,648,400.00</b>	<b>50,648,400.00</b>		

Prepared by:

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