



PHILIPPINE STATISTICS AUTHORITY - RSSO REGION IV-A
Updated/Supplemental Annual Procurement Plan for CY 2021

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. Supplies and Materials												
A.I.a/A.III.a.1/a.2/c.1	Common Use Office-Supplies/Equipment (available at Procurement Service) regular available @ DBM	RSSO	Agency to Agency			Quarterly		GoP/Gen. Fund	307,533.00			To be procured at DBM-PS
	Purchase of supplies and PPEs for protection against Covid-19	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		49,935.00		New Item
	Supplies and PPEs for Protection Against Covid-19	RSSO	Shopping					GoP/Gen. Fund		49,800.00		New Item
	Supply and Delivery of IT Equipment/Accessories and other materials not available at DBM-PS	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		43,550.00		New Item
	Common Use Supplies for Official Use of RSSO IV-A	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		49,920.00		New Item
	PPEs and Other Supplies for Protection Against Covid 19	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		35,500.00		New Item
	Common use supplies and other materials not available at DBM-PS for official use of PSA RSSO IV-A	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		47,600.00		New Item
	Purchase COVID-19 Response Supplies for official use of PSA RSSO IV-A (2nd Qtr 2021)	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		31,228.00		New Item
A.I.a/A.III.a.1/c.1	Office Supplies/Materials not available at PS/ not available @DBM	RSSO	Shopping/Small Value Procurement			Quarterly		GoP/Gen. Fund				Supplies for various activities
	Purchase of Common Use Supplies and Other Materials Not Available at DBM-PS	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund	29,467.00	29,467.00		New Item
A.I.a/A.III.a.1/a.2/c.1	Gasoline, Oil and Lubricants	RSSO	Small Value Procurement			Monthly		GoP/Gen. Fund	219,000.00	219,000.00		
B. Utilities												
A.I.a/A.III.a.1/c.1	Electrical/Power Supply Cost	RSSO	Direct Contracting			Monthly		GoP/Gen. Fund	1,228,000.00	1,228,000.00		
A.I.a/A.III.c.1	Water Consumption including Supply of Drinking Water	RSSO	Direct Contracting/ Small Value Procurement			Monthly		GoP/Gen. Fund	61,000.00	61,000.00		
C. Communications												
A.I.a/A.III.c.1	Postage and Courier Services	RSSO	Agency to Agency/Small Value Procurement			Monthly		GoP/Gen. Fund	27,000.00	27,000.00		
A.I.a/A.III.a.1/c.1	Mobile Phonelines	RSSO	Direct Contracting/ Small Value Procurement			Monthly		GoP/Gen. Fund	101,000.00	101,000.00		
A.I.a/A.III.c.1	Landline Telephone Services	RSSO	Direct Contracting			Monthly		GoP/Gen. Fund	69,000.00	69,000.00		
A.I.a	Wireless Broadband Connectivity Service/Internet Expense	RSSO	Direct Contracting			Monthly		GoP/Gen. Fund	97,000.00	97,000.00		
D. Rental												
A.I.a	Rent - Building & Structure (Office Space Rental)	RSSO	Negotiated Procurement			RENEWAL OF CONTRACT	Within the year	GoP/Gen. Fund	2,167,000.00	2,167,000.00		
A.I.a	Rent - Equipments	RSSO	Small Value Procurement						100,000.00	100,000.00		
E. Professional/General Services												
A.I.a	Security Services	RSSO	Negotiated Procurement			RENEWAL OF CONTRACT	Within the year	GoP/Gen. Fund	512,000.00	512,000.00		
A.I.a	Janitorial Services	RSSO	Negotiated Procurement			RENEWAL OF CONTRACT	Within the year	GoP/Gen. Fund	218,000.00	218,000.00		
A.I.a/A.III.a.1/a.2	Other General Services (Wages of Service Contractors, other services)	RSSO	N/A			N/A		GoP/Gen. Fund	1,627,000.00	1,627,000.00		



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				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
F. Trainings, Meetings, Various Activities (GAD, Mid-Year Performance Review, Planning and Group Learning Session)												
A.I.a	Personnel Development Trainings (HR, CSC, DBM, COA and other agencies initiated activities with registration fees)	RSSO	Agency to Agency/Small Value Procurement	Within the year				GoP/Gen. Fund	8,000.00	8,000.00		Attendance of PSA RO and 5 PO's selected staff to various Development trainings
A.III.c.1	Civil Registration trainings, meetings, activities	RSSO	Shopping/Small Value Procurement	Monthly				GoP/Gen. Fund	259,000.00			
	Meals, Supplies and other materials for the conduct of 2021 Civil Registration Month Activity								204,240.00			
	****Meals	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		18,600.00		New Item
	****CRM Tshirts	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		27,500.00		New Item
	Prizes for Online Dissemination Forum on CRVS and Civil Registration Quiz via Kahoot to LCRBP members	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		3,850.00		New Item
	Purchase of Supplies for PSA Various Activities for the month of February 2021	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		40,475.00		New Item
	Procurement of meals for the conduct of the Closing Ceremony of the 31st Civil Registration Month	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		30,000.00		New Item
	Procurement of Consolation Prizes (Prepaid cards) for CRM Activities	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		7,420.00		New Item
	Meals for the conduct of Online Training on RA 1122 for City/Municipal Civil Registrars and City/Municipal Social Welfare Officers	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		8,000.00		New Item
	Meals for the conduct of Briefing on R.A. 11222 for PSA Staffs	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		22,320.00		New Item
A.III.b.3	Various activities/trainings/workshops/data disseminations (RSC Activities, Survey Results Info Disseminations, etc.)								110,760.00			
	RSC Meetings (Meals, Supplies and Materials)	RSSO	Shopping/Small Value Procurement	Quarterly				GoP/Gen. Fund				
	Supplies for the Regional Statistics Committee (RSC) 1st Quarter Meeting and TWG Meeting on SDGIs/RSDP	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		30,000.00		New Item
	Meals for the Regional Statistics Committee (RSC) 1st Quarter Meeting and TWG Meeting on SDGIs/RSDP	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		24,528.00		New Item
	Information Dissemination Forums (Meals, Supplies and Materials)	RSSO	Small Value Mode of Procurement	Within the year				GoP/Gen. Fund				
	Prizes for Online Dissemination Forum on CRVS and Civil Registration Quiz via Kahoot to LCRBP members							GoP/Gen. Fund		3,850.00		New Item
A.III.a.2	Conduct of Household-Based Surveys (LFS)	RSSO	Shopping/Small Value Procurement	Quarterly				GoP/Gen. Fund	199,000.00			Monthly meetings of RD & PSO, Staff/Unit Meetings
	Procurement of Meals for the Regional Training on 2021 Family Income and Expenditure Survey (FIES 2021) and July 2021 Labor Force Survey (LFS)	RSSO	Shopping/Small Value Procurement					GoP/Gen. Fund		37,050.00		New Item
A.III.a.1	Conduct of Censuses and Surveys on the Agriculture, Fisheries, Industry and Services Sector	RSSO	Shopping/Small Value Procurement	Within the year					94,000.00			
	AgStat Regional Data Review and Validation Workshops (Crops, Fisheries, Farm Price)	RSSO	Shopping/Small Value Procurement	Within the year				GoP/Gen. Fund				
	Meals and Snacks for the conduct of 2021 Farm Price Survey Training and Provincial Workshop	RSSO						GoP/Gen. Fund		26,100.00		New Item



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	Accommodation for the Second Level Operational Training on Cereals Survey (PPS, CPS, MPCSR, EISP, PCSS, CSs), 1st Quarter	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		15,760.00		New Item
	Meals for the Second Level Operational Training on Cereals Survey (PPS, CPS, MPCSR, EISP, PCSS, CSs), 1st Quarter	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		29,000.00		New Item
	Purchase of communication and teleconferencing subscription for the 1st Quarterly Regional data Validation Workshop on Crops Production Survey, Fisheries, Cereals, and Livestock and Poultry and CDSPDP	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		6,380.00		New Item
	Procurement of Meals for the 1st Quarter Regional Data Validation Workshop	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		16,760.00		New Item
A.1.a	Gender and Development Trainings and Workshops	RSSO	Direct Contracting/Small Value Procurement			Quarterly		GoP/Gen. Fund	7,000.00			
	Meals for the conduct of PSA4A Gender and Development Webinar, Financial Literacy Webinar and IN-House Training to Fire Prevention Month	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		7,000.00		New Item
A.1.a	2021 Mid Year Performance Review	RSSO	Shopping/Small Value Procurement		June-July		June-July 2021	GoP/Gen. Fund	100,000.00			
	2022 National Planning Workshop	RSSO	Shopping/Small Value Procurement		November		November 2021	GoP/Gen. Fund				
A.1.a	2022 Regional Planning Workshop & General Assembly	RSSO	Shopping/Small Value Procurement		November-December		Nov-Dec 2021	GoP/Gen. Fund	100,000.00			
G. Repair and Maintenance												
A.1.a	Airconditioning Equipment	RSSO	Small Value Procurement			Within the year		GoP/Gen. Fund				
	Materials and Labor for ACU dismantling and relocation from Philsys Fixed Registration Center to SOCD Area	RSSO	Infrastructure Mode of Procurement					GoP/Gen. Fund			29,500.00	New Item
	Regular Quarterly Maintenance of Air-conditioning Units (ACUs) at PSA RSO IV-A	RSSO	Infrastructure Mode of Procurement					GoP/Gen. Fund		42,400.00		New Item
A.1.a	Maintenance of Office Equipment/ IT Equipment	RSSO	Small Value Procurement			Quarterly		GoP/Gen. Fund				
A.1.a	Maintenance of Motor Vehicles	RSSO	Small Value Procurement			Within the year		GoP/Gen. Fund				
	Perform 90,000-kilometer Preventive Maintenance Schedule and complete washing of Isuzu Crosswind Plate No. CQ-7266	RSSO	Infrastructure Mode of Procurement					GoP/Gen. Fund		8,016.00		New Item
	Mechanical works for PSA Service Vehicle with Plate No. SEE-775	RSSO	Infrastructure Mode of Procurement					GoP/Gen. Fund		18,150.00		New Item



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	Mechanical works for PSA Service Vehicle Isuzu Crosswind with Plate No. CQ-7266	RSSO	Infrastructure Mode of Procurement					GoP/Gen. Fund		4,050.00		New Item
	Services for the replacement of wheel bearing of Honda City with plate no. SHT 299	RSSO	Infrastructure Mode of Procurement					GoP/Gen. Fund		5,600.00		New Item
	Services for the replacement of wheel bearing of Honda City with plate no. SHT 299	RSSO	Infrastructure Mode of Procurement					GoP/Gen. Fund		4,450.00		New Item
A.1.a	Maintenance of Office Building	RSSO	Small Value Procurement			Semestral		GoP/Gen. Fund				
	Supply and Delivery of Tiling Works at PhilSys Fixed Registration Center at PSA RSSO 4A	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund			95,000.00	New Item
H. Advertising												
A.1.a/A.III.c.1	Paper and Radio Advertising	RSSO	Small Value Procurement			Within the year		GoP/Gen. Fund		15,000.00		
I. Subscription												
A.1.a/A.III.c.1	Newspaper, Online Platform, etc.	RSSO	Small Value Procurement			Within the year		GoP/Gen. Fund		99,000.00		
J. Printing												
A.III.a.1/A.III.b.3	Printing of Tarpaulin for various PSA and Inter-Agency Activities (admin activities only)	RSSO	Small Value Procurement			N/A		GoP/Gen. Fund		7,000.00	7,000.00	Monthly printing of IEC tarps for PSA Surveys/Census & in support to activities of other agencies
A.1.a/A.III.a.1/A.III.b.3	Printing of manuals and publications	RSSO	Small Value Procurement			Within the year		GoP/Gen. Fund		7,000.00	7,000.00	Printing of Administrative, Civil Registration & Statistical forms and/or Manuals & Publications
	Printing services (Risograph) of forms for Step 1 Registration of Philippine Identification System	RSSO	Small Value Procurement					GoP/Gen. Fund			49,920.00	New Item
K. Taxes, Insurance, Premiums and other Fees												
	LTO Registration of Motor Vehicles	RSSO	Agency to Agency			N/A		GoP/Gen. Fund				
A.1.a	GSIS Insurance of PSA Properties including Motor Vehicles	RSSO	Agency to Agency			N/A		GoP/Gen. Fund		30,000.00	30,000.00	
A.1.a	Fidelity Bond premium	RSSO	Agency to Agency			N/A		GoP/Gen. Fund		81,000.00	81,000.00	
L. Other Activities												
	Social Responsibility Activities	RSSO	Shopping/Small Value Procurement			Within the year		GoP/Gen. Fund				Regular giving of supplies to Adopted Home for the Aged Institution, Orphanage, Brigada Eskwela, Attendance to Tree-Planting activities
M. Other Expenses												
A.III.a.1	Representation Expense	RSSO	Small Value Procurement			Within the year		GoP/Gen. Fund		26,000.00	26,000.00	
A.III.a.1/a.2/	Transportation and Delivery Expense	RSSO	Small Value Procurement			Within the year		GoP/Gen. Fund		55,000.00	55,000.00	
A.1.a	Extraordinary and Miscellaneous Expense	RSSO	Small Value Procurement			Within the year		GoP/Gen. Fund		117,000.00	113,500.00	
	Replacement of Car Key and alarm system installation works for PSA Service Vehicle Isuzu Crosswind with Plate No. CQ-7266	RSSO	Infrastructure Mode of Procurement					GoP/Gen. Fund			3,500.00	New Item
A.1.a/A.III.a.1/c.1	Other MOOE	RSSO	Small Value Procurement			Within the year		GoP/Gen. Fund		1,252,000.00		



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SUPPLEMENTAL ACTIVITIES												
A. Supplies and Materials												
A.I.a/A.III.a.1/a.2/c.1	Common Use Office-Supplies/Equipment (available at Procurement Service) regular available @ DBM											
	Purchase COVID-19 Response Supplies for official use of PSA RSO IV-A (2nd Qtr 2021)	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		7,622.00		New Item
A.I.a/A.III.a.1/c.1	Office Supplies/Materials not available at PS/ not available @DBM											
	Purchase of Common Use Supplies and Other Materials Not Available at DBM-PS	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		20,265.50		New Item
	Common-Use Supplies Not Available at DBM-PS	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund			224,560.00	New Item
D. Rental												
A.I.a	Extension of desktop rental for data encoding of 2020 CPH Machine Processing at the PSOs (Batangas, Quezon, Rizal)	PO	Small Value Mode of Procurement					GoP/Gen. Fund			132,600.00	New Item
F. Trainings, Meetings, Various Activities (GAD, Mid-Year Performance Review, Planning and Group Learning Session)												
A.I.a	Supplies and Materials for Women's Month Juana: Handa Ka na Ba Pop Quiz and Women in COVID Times Documentary Film Showing	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		29,400.00		New Item
	Meals of Celebration of Philippines' Earth Month 2021	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		21,500.00		New Item
	Prizes for the the Creative Plant Photo Contest (Vegetable Seeds)	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		3,960.00		New Item
	Prizes for the Miniature Clay Contest	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		3,240.00		New Item
	Meals on May 26, 2021 for the celebration of Farmers and Fisherfolk Month	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		7,000.00		New Item
	Meals on May 14, 2021 for the conduct of COA Exit Conference	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		9,300.00		New Item
	Prizes for the Miniature Clay Contest	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		8,616.00		New Item
	Materials to be used for the miniature clay contest in celebration of the farmers and fisherfolks Month on May 26, 2021	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		1,360.00		New Item
	Meals for the participants of the Pre-Bid Conference, Bid Opening and Post Qualification	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		33,375.00		New Item
A.III.b.3	Various activities/trainings/workshops/data disseminations (RSC Activities, Survey Results Info Disseminations, etc.)											
	Meals and Snacks for the conduct of Procurement Refresher Course on January 29,2021	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund		28,200.00		New Item



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	Health and Safety Supplies for 2021 Updating of Geotagged Building Structures and Geotagging of Economic Areas	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund			55,080.00	New Item
	Cellphone Load Card for 2021 Updating of Geotagged Building Structures and Geotagging of Economic Areas	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund			46,060.00	New Item
	Other Supplies for 2021 Updating of Geotagged Building Structures and Geotagging of Economic Areas	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund			146,740.00	New Item
A.I.a	Gender and Development Trainings and Workshops	RSSO	Direct Contracting/Small Value Procurement			Quarterly		GoP/Gen. Fund				Agstat Data Validation (RO & 5 POs)
	Meals for the conduct of PSA4A Gender and Development Webinar, Financial Literacy Webinar and IN-House Training to Fire Prevention Month	RSSO	Small Value Mode of Procurement					GoP/Gen. Fund			28,000.00	New Item
TOTAL									9,534,000.00	7,877,217.50	917,575.00	

ON-GOING ACTIVITIES												
	Procurement of IT Accessories Supplies and Materials for 2021 Updating of Geotagged Building Structures and Geotagging of Economic Areas	RSSO/PO	Public Bidding	05/26-06/02	06/17	07/02	07/05	GoP/Gen. Fund	1,387,192.00		1,387,192.00	New Item

Consolidated by:

SILVER M. QUIATCHON
BAC TWG Head

Reviewed by:

JOSELYN G. MADRIGALLOS
BAC Secretariat Head

Recommending Approval:

BENIGNO F. PERIDO
BAC Chairperson

Approved by:

CHARITO C. ARMONIA
HOPE

Budget/ additional budget for various other activities will be c/o LFP savings or from other accounts' excess budget allocation